



**Meeting  
Notes**

Attendees: Jon Levenstein, Chair  
Karen McGinley  
Barbara Salvatore  
Jon Lariviere  
Robert Jones  
Bob Young  
Dave Danielson  
Laura O'Donnell  
Rick Sawyer, AICP – Planning  
Robin Bousa – VHB  
Ralph Willmer, AICP – VHB

Date/ Time: September 3, 2009  
5 PM

Project No.: 52023.00

Place: BCTV Meeting Room

Re: Master Plan Steering Committee

Notes taken by: Ralph Willmer, AICP

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- A. Meeting minutes from July 16<sup>th</sup> approved after minor corrections.
  - B. Councilor Bill Dermody and Town Manager Russ Marcoux – re: Bedford EDC  
The EDC needs to finalize its report to the Town by the end of the year. The EDC reviewed the Economic Development element of the plan (an earlier version) and had some comments, although some of them had been addressed in the recent revisions to the chapter by RKG. The EDC would like to make sure that it and the Steering Committee are on the same path and requests an opportunity for a follow-up meeting and a more in depth conversation in the future. It was agreed that two members of the EDC and two Steering Committee members (Dave Danielson and Karen McGinley) will meet to review the chapter. RKG will be asked to attend as well.  
The EDC will be holding a public forum later in the month.  
EDC is working with the Airport Steering Committee and this effort is taking a regional view. A request was made that an aerial map of the airport connector road be added to the chapter.
  - C. Robin Bousa, VHB presentation on the Transportation element. The presentation material will be posted on the project website.

The following comments and questions were raised:

- Bob Young – Need to clarify the primary focus of the first goal. Robin Bousa responded that roads do not always function as designed.
- Dave Danielson – Where would roads be in the future? May need to rethink road classifications. Need to improve internal circulation; widen Rt. 114.
- Barbara Salvatore – More lighting, signage, road painting is needed to provide greater visibility for an aging population.
- Jon Lariviere - Do we know how many trips are generated by schools and sources other than commuters?
- Dave Danielson – School transportation is a significant contributor to daily traffic volumes; perhaps the schools can provide some estimates.
- Barbara Salvatore – Census data is outdated.
- Rick Sawyer – The plan has to state strongly that the Town needs MTA service.
- Jon Lariviere – Road conditions impact bike accessibility.
- Several people mentioned the importance of the Safe Routes to Schools program – sidewalk connectivity and requirements for new developments is important.
- Bob Young – Strengthen the recommendation on road maintenance, including funding.
- Dave Danielson – Rt. 101: in addition to getting the project on the 10-year plan, what are smaller, achievable roadway segments that can be addressed?
- Barbara Salvatore – Add policy on safety for aging drivers.

D. The point was made by several people that it is important to recognize that we are still early in the planning process and that there are still many opportunities to comment on and amend sections of the plan.

E. Meeting Adjourned at 7:10 PM.

Respectfully submitted by Ralph Willmer, AICP  
September 30, 2009

Next meeting scheduled for BCTV on October 7, 2009 at 5 PM.