

**COMPREHENSIVE PLAN ADVISORY COMMITTEE (CPAC)  
SPECIAL MEETING**

**MINUTES OF FEBRUARY 11, 2009**

**(As Approved March 11, 2009)**

**Present:**

*Members:* Kate Bedard, Connie Clancy, Lucia Foley, Bob Gelinas, Martha Johnson, Dale Johnston, Wendy Kelleher, Jeff Labrecque, Dan Luis, Jesse Lytle, Melissa O'Brien, Kurt Schenker, Martha Terry, Nathan Therien and Linda Young

*Staff:* Juli Beth Hinds, Matt Chase, Ralph Willmer, and Staci - VHB, Inc. and Richard Harris, Town Planner

*Liaisons:* Various

*Public:* Various

Ms. Young called the meeting to order at 7:00 p.m. She welcomed everyone in attendance.

Ms. Young reviewed the status of the first phase of the effort and noted the importance of the community's involvement. She stated that everyone would be assigned to a particular table for the first session and then reassigned to a different table for the second session.

After assigning everyone to tables, Ms. Young introduced the VHB staff and invited Ms. Hinds to begin the evening's tasks.

**1. Community Planning Program with representatives of various Town/Community Organizations, Board, and Commissions**

Ms. Hinds reviewed the assignment for each of the tables. She noted that each table must develop a scenario which meets all of the conditions set forth on the instruction sheet. VHB staff and the Town Planner would be available to answer any questions which participants may have. After the second scenario, each group is to provide a brief presentation of the scenario which they developed.

All participants worked on the first scenario for approximately 45 – 50 minutes. Ms. Young then reassigned participants to different tables. Following the reassignment, all participants worked on the second scenario for approximately 45-50 minutes.

Upon completion of the scenarios, Ms. Hinds invited a spokesperson for each group to review the scenario and how they addressed the required tasks.

After the group presentations, Ms. Hinds indicated that VHB staff will work with the scenarios so they can be put on the Comprehensive Plan website. The results will be used as input to the developing the draft elements for Phase 2.

**2. Set date for Spring Community Gathering**

This item was deferred to the next meeting.

**3. Adjourn**

Ms. Young thanked everyone for attending and participating in the scenario exercise. She encouraged visitors to continue to participate in the CPAC efforts to develop the Town's Comprehensive Plan.

**Motion** – Ms. Johnson moved and Ms. Bedard seconded the motion to adjourn. All members present voted in favor of the motion.

The meeting adjourned at 9:25 p.m.

Respectfully submitted,

*As Approved*

Richard Harris, Recorder